

**CITY OF CANNON FALLS
CITY COUNCIL MEETING AGENDA
TUESDAY, JANUARY 8, 2013
6:30 p.m.**

1. **CALL TO ORDER**
2. **ROLL CALL:** Duncan, Holst, Johnson, Mattson, McCusker, Sjoblom, Robinson
3. **PLEDGE OF ALLEGIANCE**
4. **OATH OF OFFICE**
5. **APPROVAL OF AGENDA**
6. **PUBLIC INPUT:** Citizens may speak to issues not on the agenda. Before speaking please give your name and address for the minutes. Please limit your comments to three minutes.
7. **CONSENT AGENDA:** Items on this area of the agenda may be adopted or they may be removed and placed on the Business area of the agenda for discussion purposes, before approving.
 - A. Just and Correct Claims—Accounting Period Ending December 31, 2012
 - B. Just and Correct Claims—Accounting Period Ending January 4, 2013
 - C. Meeting Minutes for December 18, 2012 City Council Meeting
 - D. 2013 Non-Union Employee Salaries—*Reeves*
 - E. Resolution 1996, Establishing License Fees and Compensation—*Reeves*
 - F. Resolution 1997, Authorizing Acceptance of a Monetary Donation from Invenergy—*Voshalike*
 - G. Designation of Official Newspaper for 2013—*Endres*
 - H. Resolution 1998, Designating the Depositories for City Funds for Fiscal Year 2013—*Endres*
 - I. Application for Payment No. 1 for TH 20 Utility Crossing—*Anderson*
 - J. Committee Appointments—*Mayor Robinson*
8. **COUNCIL BUSINESS**
 - A. Fire Department Grants Acceptance—*Reeves*
 - B. Library Project Wrap-up—*Reeves*
 - C. Election of Mayor Pro-Tem—*Mayor Robinson*
9. **REPORTS**
 - A. Staff
 - B. Mayor and Council
10. **ADJOURNMENT**

MEETING SCHEDULE

EDA—Wednesday, January 9, 2013 at 7:00 a.m.
Planning Commission—Monday, January 14, 2013 at 6:30 p.m.
Library Board—Monday, January 14, 2013 at 6:00 p.m.
Park Board—To meet as needed
Joint Powers Trail Board—Tuesday, January 22, 2013 at 7:00 p.m.
Public Works Commission—Tuesday, January 8, 2013 at 1:00 p.m.
Cable Commission—Wednesday, January 9, 2013 at 5:30 p.m.
Police Commission—To be determined

Fund	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
100 GENERAL FUND	170,986.69	2,540,141.65	2,762,381.00	2,762,381.00	222,239.35	92 %
211 LIBRARY FUND	21,827.42	340,458.93	394,835.00	394,835.00	54,376.07	86 %
215 RECYCLING PROGRAM-CVEPC	5,714.82	72,793.83	66,000.00	66,000.00	-6,793.83	110 %
220 CABLE PUBLIC TELEVISION FUND	644.32	14,238.78	48,200.00	48,200.00	33,961.22	30 %
225 PARK BOARD FUND	0.00	57,098.67	20,000.00	20,000.00	-37,098.67	285 %
232 FIRE DEPT OPERATIONS FUND	22,998.28	161,516.05	192,869.00	192,869.00	31,352.95	84 %
235 ECONOMIC DEVELOPMENT FUND	6,287.38	106,376.52	111,850.00	111,850.00	5,473.48	95 %
244 TAX INCREMENT FUND #2-1	0.00	1,083.13	312,500.00	312,500.00	311,416.87	0 %
245 TAX INCREMENT FUND #2-2	0.00	498,802.73	5,000.00	5,000.00	-493,802.73	*** %
502 PUBLIC IMPROVMENT REVOLVING FUND	0.00	0.00	16,766.00	16,766.00	16,766.00	0 %
505 PUBLIC WORKS CAPITAL	773.78	49,676.27	40,000.00	40,000.00	-9,676.27	124 %
506 POLICE CAPITAL	20,000.00	74,745.02	102,500.00	102,500.00	27,754.98	73 %
507 FIRE CAPITAL	22,086.73	360,686.47	605,000.00	605,000.00	244,313.53	60 %
508 AMBULANCE CAPITAL	0.00	11,302.09	3,600.00	3,600.00	-7,702.09	314 %
509 ADMINISTRATION CAPITAL	821.87	26,581.36	21,000.00	21,000.00	-5,581.36	127 %
521 2006A G.O. PIR REF BDS	0.00	364,689.61	365,250.00	365,250.00	560.39	100 %
522 2006B G.O. PIR BDS	0.00	449,293.91	445,550.00	445,550.00	-3,743.91	101 %
523 WESTSIDE I IMP PROJ.-2011	6,591.20	1,591,830.06	2,417,257.00	2,417,257.00	825,426.94	66 %
525 2012 LIBRARY CONSTRUCTION PROJECT	423,311.25	1,178,383.81	0.00	0.00	-1,178,383.81	*** %
527 EASTSIDE IMP PROJECT-2013	11,392.25	50,424.31	0.00	0.00	-50,424.31	*** %
601 WATER FUND	23,801.63	646,504.63	1,226,805.00	1,226,805.00	580,300.37	53 %
602 SEWERAGE DISPOSAL FUND	23,896.44	1,238,246.83	1,978,880.00	1,978,880.00	740,633.17	63 %
603 STORM WATER UTILITY FUND	914.06	22,799.97	45,550.00	45,550.00	22,750.03	50 %
652 AMBULANCE FUND	33,240.64	389,416.71	460,350.00	460,350.00	70,933.29	85 %
655 MOTOR VEHICLE	4,964.62	76,152.92	105,250.00	105,250.00	29,097.08	72 %
Grand Total:	800,253.38	10,323,244.26	11,747,393.00	11,747,393.00	1,424,148.74	88 %

01/04/13
09:00:22

CITY OF CANNON FALLS, MN
Claim Details by Fund, Account
For the Accounting Period: 12/12

Page: 1 of 6
Report ID: AP100Z

For doc #s from 25630 to 25708

Fund	Department Name (Account)	Vendor #/Name	Description	Amount
100 GENERAL FUND	216500 WITHHELD INSURANCE	35020 NATIONAL GUARDIAN LIFE	Dec Ins-L. Endres	29.48
100 GENERAL FUND	216500 WITHHELD INSURANCE	35020 NATIONAL GUARDIAN LIFE	Dec Ins-L. Endres	43.56
100 GENERAL FUND	216500 WITHHELD INSURANCE	35020 NATIONAL GUARDIAN LIFE	Dec Ins-L. Endres	15.50
100 GENERAL FUND	220000 DEPOSITS	2217 LORENTZ ETC INC	Reverse Deposit	363.00
100 GENERAL FUND	220000 DEPOSITS	2217 LORENTZ ETC INC	Refund Deposit	2,137.00
100 GENERAL FUND	341350 REIMB PROFESSIONAL	2217 LORENTZ ETC INC	Expenses	-363.00
100 GENERAL FUND	411000 MAYOR AND COUNCIL	378 ECONOFODS	Folgers Coffee	9.99
100 GENERAL FUND	411000 MAYOR AND COUNCIL	5500 CANNON FALLS BEACON	Legal Notice-Ord No	47.50
100 GENERAL FUND	411000 MAYOR AND COUNCIL	5500 CANNON FALLS BEACON	Legal Notice-Ord No	45.00
100 GENERAL FUND	411000 MAYOR AND COUNCIL	5500 CANNON FALLS BEACON	Legal Notice-Ord No	30.00
100 GENERAL FUND	411000 MAYOR AND COUNCIL	1648 LAKES TRANSCRIPTION	12-04 City Council	183.00
100 GENERAL FUND	411000 MAYOR AND COUNCIL	1648 LAKES TRANSCRIPTION	12-18 City Council	57.00
100 GENERAL FUND	411000 MAYOR AND COUNCIL	9000 CHICAGO ED'S	Commemorative Clock	95.00
100 GENERAL FUND	414000 ELECTIONS	378 ECONOFODS	Spoons, Bowls	14.12
100 GENERAL FUND	414000 ELECTIONS	378 ECONOFODS	Wheat Buns	2.50
100 GENERAL FUND	415100 ADMINISTRATOR'S OFFICE	1816 VERIZON WIRELESS	Dec Svces-Admin	26.02
100 GENERAL FUND	415100 ADMINISTRATOR'S OFFICE	1086 MINNESOTA ENERGY	Nov Svces-Admin	422.94
100 GENERAL FUND	415100 ADMINISTRATOR'S OFFICE	378 ECONOFODS	Dawn	5.87
100 GENERAL FUND	415100 ADMINISTRATOR'S OFFICE	378 ECONOFODS	Softsoap	12.45
100 GENERAL FUND	415100 ADMINISTRATOR'S OFFICE	1973 OFFICEMAX INCORPORATED	Envelopes	38.14
100 GENERAL FUND	415100 ADMINISTRATOR'S OFFICE	1494 REEVES AARON	Reimb 46 Miles-Red W	25.53
100 GENERAL FUND	415100 ADMINISTRATOR'S OFFICE	1973 OFFICEMAX INCORPORATED	Binders, Binder Clip	69.74
100 GENERAL FUND	415100 ADMINISTRATOR'S OFFICE	32 SAFEGUARD BUSINESS	W-2's, 1099's, Envel	306.90
100 GENERAL FUND	419200 INFORMATION TECHNOLOGY	1780 GESME MIKE	Reimb 35 Miles-North	19.43
100 GENERAL FUND	419400 GEN GOVT BUILDING	1086 MINNESOTA ENERGY	Nov Svces-Govt Cente	211.47
100 GENERAL FUND	419400 GEN GOVT BUILDING	1086 MINNESOTA ENERGY	Nov Svces-Hist Socie	95.88
100 GENERAL FUND	419400 GEN GOVT BUILDING	1000 ALTHOFF'S OUR OWN HDWE	Wood Glue	2.66
100 GENERAL FUND	419400 GEN GOVT BUILDING	787 CUSTOM CARE CLEANING	Windows, Clean/Seal	412.54
100 GENERAL FUND	421100 POLICE	1337 SAM'S CLUB/GEMB	Germex Towellettes	10.58
100 GENERAL FUND	421100 POLICE	1816 VERIZON WIRELESS	Dec Svces-Police	114.88
100 GENERAL FUND	421100 POLICE	802 FRONTIER COMMUNICATIONS	Dec Svces-Police	3.60
100 GENERAL FUND	421100 POLICE	1086 MINNESOTA ENERGY	Nov Svces-Police	211.46
100 GENERAL FUND	421100 POLICE	1000 ALTHOFF'S OUR OWN HDWE	Key	1.07
100 GENERAL FUND	421100 POLICE	1000 ALTHOFF'S OUR OWN HDWE	12" Velcro	1.39
100 GENERAL FUND	421100 POLICE	378 ECONOFODS	Glade	12.39
100 GENERAL FUND	421100 POLICE	1113 GOODHUE COUNTY COURT	Bail Money - #120040	110.00
100 GENERAL FUND	421100 POLICE	1973 OFFICEMAX INCORPORATED	Envelopes	38.14
100 GENERAL FUND	421100 POLICE	1093 PX PRODUCTS CO.	Hosehold Roll Towel	40.51
100 GENERAL FUND	421100 POLICE	15260 DEPUTY REGISTRAR	Title Transfer Fees-	1,332.75
100 GENERAL FUND	426000 ENGINEERING	46030 SEH	Cannon Falls Clinic	396.00
100 GENERAL FUND	426000 ENGINEERING	46030 SEH	Mayo Hospital	198.00
100 GENERAL FUND	426000 ENGINEERING	46030 SEH	Half Price Hrs-CF Cl	-396.00
100 GENERAL FUND	431000 PUBLIC WORKS ADMIN &	1816 VERIZON WIRELESS	Dec Svces-PW	26.02
100 GENERAL FUND	431000 PUBLIC WORKS ADMIN &	802 FRONTIER COMMUNICATIONS	Dec Svces-PW	1.92
100 GENERAL FUND	431000 PUBLIC WORKS ADMIN &	1973 OFFICEMAX INCORPORATED	Envelopes	38.14
100 GENERAL FUND	431600 EQUIPMENT	1000 ALTHOFF'S OUR OWN HDWE	Crimper, Wrench	60.36
100 GENERAL FUND	431600 EQUIPMENT	923 O'REILLY AUTOMOTIVE INC	Connector	8.62
100 GENERAL FUND	431700 GARAGE BUILDINGS	1086 MINNESOTA ENERGY	Nov Svces-PW	24.58
100 GENERAL FUND	431700 GARAGE BUILDINGS	1086 MINNESOTA ENERGY	Nov Svces-PW	73.81
100 GENERAL FUND	431700 GARAGE BUILDINGS	1000 ALTHOFF'S OUR OWN HDWE	Maul	35.26
100 GENERAL FUND	431700 GARAGE BUILDINGS	1000 ALTHOFF'S OUR OWN HDWE	Electric Tape	5.82
100 GENERAL FUND	431700 GARAGE BUILDINGS	1000 ALTHOFF'S OUR OWN HDWE	Thermometers	37.90

01/04/13
09:00:22

CITY OF CANNON FALLS, MN
Claim Details by Fund, Account
For the Accounting Period: 12/12

Page: 2 of 6
Report ID: AP100Z

For doc #s from 25630 to 25708

Fund	Department Name (Account)	Vendor #/Name	Description	Amount
100 GENERAL FUND	431700 GARAGE BUILDINGS	1000 ALTHOFF'S OUR OWN HDWE	Package of Batteries	17.09
100 GENERAL FUND	431700 GARAGE BUILDINGS	26475 INTERSTATE BUILDING SUP.	Drill/Driver	276.81
100 GENERAL FUND	431700 GARAGE BUILDINGS	923 O'REILLY AUTOMOTIVE INC	Coupler	4.80
100 GENERAL FUND	431700 GARAGE BUILDINGS	923 O'REILLY AUTOMOTIVE INC	Grease Hose (Tool)	9.61
100 GENERAL FUND	431700 GARAGE BUILDINGS	923 O'REILLY AUTOMOTIVE INC	Grease Gun (Tool)	58.77
100 GENERAL FUND	431700 GARAGE BUILDINGS	923 O'REILLY AUTOMOTIVE INC	Whip Hose (Tool)	42.74
100 GENERAL FUND	431700 GARAGE BUILDINGS	923 O'REILLY AUTOMOTIVE INC	Battery Charger	128.24
100 GENERAL FUND	431700 GARAGE BUILDINGS	923 O'REILLY AUTOMOTIVE INC	Carbon Cleaner, Moto	14.94
100 GENERAL FUND	431900 STREET LIGHTING	55850 XCEL ENERGY	November Svces-St. L	148.13
100 GENERAL FUND	431900 STREET LIGHTING	14530 DAKOTA ELECTRIC ASSOC	Nov Svces-Contractor	147.32
100 GENERAL FUND	431900 STREET LIGHTING	1000 ALTHOFF'S OUR OWN HDWE	Fuses	2.85
100 GENERAL FUND	431900 STREET LIGHTING	1000 ALTHOFF'S OUR OWN HDWE	Cords	6.38
100 GENERAL FUND	451900 SKATING	1086 MINNESOTA ENERGY	Nov Svces-Skating Ri	19.88
100 GENERAL FUND	451900 SKATING	1000 ALTHOFF'S OUR OWN HDWE	Spray Paint	10.67
100 GENERAL FUND	453100 PARKS	1086 MINNESOTA ENERGY	Nov Svces-Park Garag	67.51
100 GENERAL FUND	453100 PARKS	1000 ALTHOFF'S OUR OWN HDWE	Paint, Paint Tray, L	41.41
100 GENERAL FUND	453100 PARKS	1000 ALTHOFF'S OUR OWN HDWE	Great Stuff	5.33
100 GENERAL FUND	453100 PARKS	1000 ALTHOFF'S OUR OWN HDWE	Spraypaint-John Deer	7.47
100 GENERAL FUND	453100 PARKS	1000 ALTHOFF'S OUR OWN HDWE	Towels	31.74
100 GENERAL FUND	453100 PARKS	1000 ALTHOFF'S OUR OWN HDWE	Duct Tape	10.68
100 GENERAL FUND	453100 PARKS	1000 ALTHOFF'S OUR OWN HDWE	Battery	3.19
100 GENERAL FUND	453100 PARKS	1000 ALTHOFF'S OUR OWN HDWE	Nuts	1.71
100 GENERAL FUND	453100 PARKS	1000 ALTHOFF'S OUR OWN HDWE	Car Polish	9.93
100 GENERAL FUND	453100 PARKS	1000 ALTHOFF'S OUR OWN HDWE	Mouse Poison	9.07
100 GENERAL FUND	453100 PARKS	26475 INTERSTATE BUILDING SUP.	Hex Nuts	26.58
100 GENERAL FUND	453100 PARKS	26475 INTERSTATE BUILDING SUP.	PVC Cement, Cleaner	13.51
100 GENERAL FUND	490000 MISCELLANEOUS	16500 EARL F ANDERSEN & ASSOC	6" Inscription Bench	955.20
100 GENERAL FUND	490000 MISCELLANEOUS	16500 EARL F ANDERSEN & ASSOC	Shipping & Handling	158.98
100 GENERAL FUND	490000 MISCELLANEOUS	724 GOODHUE COUNTY COOP	December Services	46.00
100 GENERAL FUND	490000 MISCELLANEOUS	46030 SEH	Pedestrian Bridge	1,484.89
100 GENERAL FUND	490000 MISCELLANEOUS	46030 SEH	Half Price Hrs-Pad B	-132.00
Total for Fund:				10,375.85
211 LIBRARY FUND	455100 LIBRARY	971 ZIERDEN, CYNDI	Prizes-Holiday Color	39.53
211 LIBRARY FUND	455100 LIBRARY	971 ZIERDEN, CYNDI	Prizes-Holiday Color	20.25
211 LIBRARY FUND	455100 LIBRARY	1086 MINNESOTA ENERGY	Nov Svces-Library	509.08
211 LIBRARY FUND	455100 LIBRARY	378 ECONOFODS	Distilled Water	4.20
211 LIBRARY FUND	455100 LIBRARY	1973 OFFICEMAX INCORPORATED	Envelopes	38.14
211 LIBRARY FUND	455100 LIBRARY	203 MARVEL SUBSCRIPTIONS	Renew Subscriptions	71.97
211 LIBRARY FUND	455100 LIBRARY	50000 SOUTHEASTERN LIBRARIES	Mugs	16.00
211 LIBRARY FUND	455100 LIBRARY	26180 HORTICULTURE	Renew Subscription	19.95
211 LIBRARY FUND	455100 LIBRARY	31690 MARTHA STEWART LIVING	One-Year Subscriptio	20.00
Total for Fund:				739.12
215 RECYCLING PROGRAM-CVEPC	463300 RECLYCLING	607 GIBSON SANITATION LLC	December Svces-Recyc	5,714.82
Total for Fund:				5,714.82
232 FIRE DEPT OPERATIONS FUND	422100 FIRE DEPARTMENT	1545 ANDERSON TODD	4th Qtr 2012 Wages	500.00
232 FIRE DEPT OPERATIONS FUND	422100 FIRE DEPARTMENT	484 CHYTRACEK, JAY	4th Qtr 2012 Wages	125.00

01/04/13
09:00:22

CITY OF CANNON FALLS, MN
Claim Details by Fund, Account
For the Accounting Period: 12/12

Page: 3 of 6
Report ID: AP100Z

For doc #s from 25630 to 25708

Fund	Department Name (Account)	Vendor #/Name	Description	Amount
232 FIRE DEPT OPERATIONS FUND 422100	FIRE DEPARTMENT	362 MILLER JOHN	4th Qtr 2012 Wages	750.00
232 FIRE DEPT OPERATIONS FUND 422100	FIRE DEPARTMENT	802 FRONTIER COMMUNICATIONS	Dec Svces-Fire	97.58
232 FIRE DEPT OPERATIONS FUND 422100	FIRE DEPARTMENT	1816 VERIZON WIRELESS	Dec Svces-Fire	23.20
232 FIRE DEPT OPERATIONS FUND 422100	FIRE DEPARTMENT	1000 ALTHOFF'S OUR OWN HDWE	Keys	3.17
232 FIRE DEPT OPERATIONS FUND 422100	FIRE DEPARTMENT	1000 ALTHOFF'S OUR OWN HDWE	Batteries	59.81
232 FIRE DEPT OPERATIONS FUND 422100	FIRE DEPARTMENT	4850 BOUND TREE MEDICAL LLC	Restraint Straps	82.53
232 FIRE DEPT OPERATIONS FUND 422100	FIRE DEPARTMENT	1211 FARM COUNTRY	Unleaded Gas	37.00
232 FIRE DEPT OPERATIONS FUND 422100	FIRE DEPARTMENT	1211 FARM COUNTRY	Diesel Fuel	43.30
232 FIRE DEPT OPERATIONS FUND 422100	FIRE DEPARTMENT	1211 FARM COUNTRY	Unleaded Gas	35.00
232 FIRE DEPT OPERATIONS FUND 422100	FIRE DEPARTMENT	55655 WHITEWATER WIRELESS INC	Svce Pager	116.07
232 FIRE DEPT OPERATIONS FUND 422100	FIRE DEPARTMENT	55655 WHITEWATER WIRELESS INC	Program Radios	100.00
232 FIRE DEPT OPERATIONS FUND 422100	FIRE DEPARTMENT	28103 RIVERLAND COMMUNITY	Live House Burn	1,300.00
232 FIRE DEPT OPERATIONS FUND 422700	FIRE DEPT BUILDING	55850 XCEL ENERGY	November Svces-Fire	14.69
232 FIRE DEPT OPERATIONS FUND 422700	FIRE DEPT BUILDING	1938 INTERSTATE BLDG SUPPLY	Classic Hammer Stapl	65.18
232 FIRE DEPT OPERATIONS FUND 422700	FIRE DEPT BUILDING	1938 INTERSTATE BLDG SUPPLY	Staples, Shingle Und	27.66
Total for Fund:				3,380.19
235 ECONOMIC DEVELOPMENT FUND 466000	ECONOMIC DEVELOPMENT	1603 MARONEY DAVE	Reimb 32 Miles-Farib	17.76
235 ECONOMIC DEVELOPMENT FUND 466000	ECONOMIC DEVELOPMENT	1603 MARONEY DAVE	Reimb 92 Miles-Owato	51.06
235 ECONOMIC DEVELOPMENT FUND 466000	ECONOMIC DEVELOPMENT	1603 MARONEY DAVE	Reimb 46 Miles-Red W	25.53
235 ECONOMIC DEVELOPMENT FUND 466000	ECONOMIC DEVELOPMENT	1603 MARONEY DAVE	Nov & Dec Cell Phone	50.00
Total for Fund:				144.35
505 PUBLIC WORKS CAPITAL	475500 PUBLIC WORKS CAPITAL	900 HEWLETT-PACKARD COMPANY	Computer	773.78
Total for Fund:				773.78
507 FIRE CAPITAL	475700 FIRE CAPITAL EXPENSES	10000 CLAREY'S SAFETY EQUIPMENT	Supplies For Ladder	3,748.27
507 FIRE CAPITAL	475700 FIRE CAPITAL EXPENSES	10000 CLAREY'S SAFETY EQUIPMENT	Supplies For Ladder	2,066.69
507 FIRE CAPITAL	475700 FIRE CAPITAL EXPENSES	9080 CHIEF SUPPLY CORPORATION	Carabiner D, Vulcan	450.72
507 FIRE CAPITAL	475700 FIRE CAPITAL EXPENSES	17360 EMERGENCY MEDICAL	Rescue Pack, Breaths	274.93
507 FIRE CAPITAL	475700 FIRE CAPITAL EXPENSES	2218 MOTOROLA SOLUTIONS INC	Supplies For Ladder	13,127.22
507 FIRE CAPITAL	475700 FIRE CAPITAL EXPENSES	55655 WHITEWATER WIRELESS INC	Install Equip-Ladder	867.77
Total for Fund:				20,535.60
523 WESTSIDE I IMP PROJ.-2011	477300 2011 WEST SIDE	46030 SEH	2011 Street Improvem	6,076.80
Total for Fund:				6,076.80
525 2012 LIBRARY CONSTRUCTION	477500 LIBRARY CONSTRUCTION	2194 BAUERNFEIND GOEDTEL	AFP No 5	28,588.35
525 2012 LIBRARY CONSTRUCTION	477500 LIBRARY CONSTRUCTION	2209 C&C Mechanical	AFP No. 5	12,511.50
525 2012 LIBRARY CONSTRUCTION	477500 LIBRARY CONSTRUCTION	2211 DYNAMIC ELECTRIC LLC	AFP No 5	98,562.50
525 2012 LIBRARY CONSTRUCTION	477500 LIBRARY CONSTRUCTION	2181 HEALY CONSTRUCTION	AFP No. 5	28,500.00
525 2012 LIBRARY CONSTRUCTION	477500 LIBRARY CONSTRUCTION	2181 HEALY CONSTRUCTION	AFP No. 5	19,787.55
525 2012 LIBRARY CONSTRUCTION	477500 LIBRARY CONSTRUCTION	2214 HUFOR MINNESOTA LLC	AFP No. 5	2,047.25
525 2012 LIBRARY CONSTRUCTION	477500 LIBRARY CONSTRUCTION	2182 MOHS CONSTRUCTION COMPANY	AFP No. 5	16,675.35
525 2012 LIBRARY CONSTRUCTION	477500 LIBRARY CONSTRUCTION	2216 S&J GLASS INC	AFP No. 5	21,334.05
525 2012 LIBRARY CONSTRUCTION	477500 LIBRARY CONSTRUCTION	2168 SERVICE CONSTRUCTION INC	AFP No. 5	14,634.75
525 2012 LIBRARY CONSTRUCTION	477500 LIBRARY CONSTRUCTION	2183 SOUTH CENTRAL ERECTORS	AFP No. 5	2,237.25

For doc #s from 25630 to 25708

Fund	Department Name (Account)	Vendor #/Name	Description	Amount
525 2012 LIBRARY CONSTRUCTION 477500 LIBRARY CONSTRUCTION	2171 WTG TERRAZZO'S & TILE INC	AFP No 5	6,953.05	
525 2012 LIBRARY CONSTRUCTION 477500 LIBRARY CONSTRUCTION	2194 BAUERNFEIND GOEDTEL	AFP No. 4	6,483.75	
525 2012 LIBRARY CONSTRUCTION 477500 LIBRARY CONSTRUCTION	2209 C&C Mechanical	AFP No. 4	14,440.00	
525 2012 LIBRARY CONSTRUCTION 477500 LIBRARY CONSTRUCTION	2180 DAKA CORPORATION	AFP No. 4	2,583.25	
525 2012 LIBRARY CONSTRUCTION 477500 LIBRARY CONSTRUCTION	2181 HEALY CONSTRUCTION	AFP No. 4	37,959.15	
525 2012 LIBRARY CONSTRUCTION 477500 LIBRARY CONSTRUCTION	2181 HEALY CONSTRUCTION	AFP No. 4	52,360.20	
525 2012 LIBRARY CONSTRUCTION 477500 LIBRARY CONSTRUCTION	2182 MOHS CONSTRUCTION COMPANY	AFP No. 4	14,975.80	
525 2012 LIBRARY CONSTRUCTION 477500 LIBRARY CONSTRUCTION	2168 SERVICE CONSTRUCTION INC	AFP No. 4	10,925.00	
525 2012 LIBRARY CONSTRUCTION 477500 LIBRARY CONSTRUCTION	46030 SEH	Cannon Library	1,510.31	
			Total for Fund:	393,069.06
527 EASTSIDE IMP PROJECT-2013 477000 2002 G.O. IMPROVEMENT	46030 SEH	2013 Street Improvem	11,392.25	
			Total for Fund:	11,392.25
601 WATER FUND	496100 DISTRIBUTION SYSTEM	1086 MINNESOTA ENERGY	Nov Svces-Water	151.24
601 WATER FUND	496100 DISTRIBUTION SYSTEM	1665 HARTGERS, TED	Reimburse 2012 Unifo	119.99
601 WATER FUND	496100 DISTRIBUTION SYSTEM	1665 HARTGERS, TED	Reimburse 2012 Unifo	142.52
601 WATER FUND	496100 DISTRIBUTION SYSTEM	46030 SEH	Utility Interchange	2,587.50
601 WATER FUND	496600 ADMINISTRATION	802 FRONTIER COMMUNICATIONS	Dec Svces-Water	54.92
601 WATER FUND	496600 ADMINISTRATION	1973 OFFICEMAX INCORPORATED	Envelopes	38.14
601 WATER FUND	496600 ADMINISTRATION	3162 BLACK MOUNTAIN SOFTWARE	Thermal Paper Tape R	6.01
			Total for Fund:	3,100.32
602 SEWERAGE DISPOSAL FUND	497100 COLLECTION SYSTEM	1086 MINNESOTA ENERGY	Nov Svces-Disposal	19.88
602 SEWERAGE DISPOSAL FUND	497100 COLLECTION SYSTEM	1000 ALTHOFF'S OUR OWN HDWE	Silicone	6.19
602 SEWERAGE DISPOSAL FUND	497500 TREATMENT PLANT	802 FRONTIER COMMUNICATIONS	Dec Svces-WWTP	44.97
602 SEWERAGE DISPOSAL FUND	497500 TREATMENT PLANT	802 FRONTIER COMMUNICATIONS	Dec Svces-WWTP	195.16
602 SEWERAGE DISPOSAL FUND	497500 TREATMENT PLANT	1086 MINNESOTA ENERGY	Nov Svces-WWTP	948.03
602 SEWERAGE DISPOSAL FUND	497600 ADMINISTRATION	1816 VERIZON WIRELESS	December Svces-Sewer	73.54
602 SEWERAGE DISPOSAL FUND	497600 ADMINISTRATION	1973 OFFICEMAX INCORPORATED	Envelopes	38.14
602 SEWERAGE DISPOSAL FUND	497600 ADMINISTRATION	3162 BLACK MOUNTAIN SOFTWARE	Thermal Paper Tape R	6.01
602 SEWERAGE DISPOSAL FUND	497600 ADMINISTRATION	46030 SEH	Utility Interchange	2,587.50
			Total for Fund:	3,919.42
652 AMBULANCE FUND	385000 AMBULANCE CHARGES	2219 GOVE KATHERINE	Reimb-Overpayment	71.28
652 AMBULANCE FUND	499200 AMBULANCE EXPENSES	1717 PRAXAIR DIST INC	Cylinder Rental	411.91
652 AMBULANCE FUND	499200 AMBULANCE EXPENSES	1267 ALTHOFF MICHAEL	Reimb-Cell Phone	97.38
652 AMBULANCE FUND	499200 AMBULANCE EXPENSES	802 FRONTIER COMMUNICATIONS	Dec Svces-Ambulance	97.58
652 AMBULANCE FUND	499200 AMBULANCE EXPENSES	1000 ALTHOFF'S OUR OWN HDWE	Wrench	4.05
652 AMBULANCE FUND	499200 AMBULANCE EXPENSES	1000 ALTHOFF'S OUR OWN HDWE	Rags	0.53
652 AMBULANCE FUND	499200 AMBULANCE EXPENSES	1000 ALTHOFF'S OUR OWN HDWE	Chain	0.38
652 AMBULANCE FUND	499200 AMBULANCE EXPENSES	1000 ALTHOFF'S OUR OWN HDWE	Wrenches	8.44
652 AMBULANCE FUND	499200 AMBULANCE EXPENSES	1000 ALTHOFF'S OUR OWN HDWE	Clamps	3.37
652 AMBULANCE FUND	499200 AMBULANCE EXPENSES	1000 ALTHOFF'S OUR OWN HDWE	Caulk, Nails	5.43
652 AMBULANCE FUND	499200 AMBULANCE EXPENSES	1000 ALTHOFF'S OUR OWN HDWE	Bolts, Washers, Nuts	1.56
652 AMBULANCE FUND	499200 AMBULANCE EXPENSES	4850 BOUND TREE MEDICAL LLC	Return Needleless IV	-77.28
652 AMBULANCE FUND	499200 AMBULANCE EXPENSES	4850 BOUND TREE MEDICAL LLC	Restraint Straps	50.64
652 AMBULANCE FUND	499200 AMBULANCE EXPENSES	4850 BOUND TREE MEDICAL LLC	Safety Glasses	11.13

01/04/13
09:00:22

CITY OF CANNON FALLS, MN
Claim Details by Fund, Account
For the Accounting Period: 12/12

Page: 5 of 6
Report ID: AF100Z

For doc #s from 25630 to 25708

Fund	Department Name (Account)	Vendor #/Name	Description	Amount
652 AMBULANCE FUND	499200 AMBULANCE EXPENSES	1863 FARM COUNTRY CO OP	Unleaded Gas	91.00
652 AMBULANCE FUND	499200 AMBULANCE EXPENSES	1863 FARM COUNTRY CO OP	Unleaded Gas	74.61
652 AMBULANCE FUND	499200 AMBULANCE EXPENSES	1829 GOOSEBUSTERS LTD	December Medical Con	300.00
652 AMBULANCE FUND	499200 AMBULANCE EXPENSES	26980 JIM WELT TRUCK REPAIR LLC	Svce 09 Ford Ambulan	160.25
652 AMBULANCE FUND	499200 AMBULANCE EXPENSES	26980 JIM WELT TRUCK REPAIR LLC	Svce 05 Ford Ambulan	153.75
652 AMBULANCE FUND	499200 AMBULANCE EXPENSES	1973 OFFICEMAX INCORPORATED	Envelopes	38.14
652 AMBULANCE FUND	499200 AMBULANCE EXPENSES	4850 BOUND TREE MEDICAL LLC	Medical Supplies	36.00
652 AMBULANCE FUND	499200 AMBULANCE EXPENSES	4850 BOUND TREE MEDICAL LLC	Medical Supplies	564.58
652 AMBULANCE FUND	499200 AMBULANCE EXPENSES	4850 BOUND TREE MEDICAL, LLC	Safety Glasses	7.95
652 AMBULANCE FUND	499200 AMBULANCE EXPENSES	1910 EXPERT T BILLING	November Transports	1,875.00
652 AMBULANCE FUND	499200 AMBULANCE EXPENSES	1863 FARM COUNTRY CO OP	Unleaded Gas	71.25
652 AMBULANCE FUND	499200 AMBULANCE EXPENSES	1863 FARM COUNTRY CO OP	Unleaded Gas	39.88
652 AMBULANCE FUND	499200 AMBULANCE EXPENSES	1863 FARM COUNTRY CO OP	Unleaded Gas	111.75
652 AMBULANCE FUND	499200 AMBULANCE EXPENSES	1863 FARM COUNTRY CO OP	Unleaded Gas	45.38
652 AMBULANCE FUND	499200 AMBULANCE EXPENSES	26980 JIM WELT TRUCK REPAIR LLC	Svce 2010 Ambulance	148.76
652 AMBULANCE FUND	499200 AMBULANCE EXPENSES	55655 WHITEWATER WIRELESS INC	Reprogram To Narrowb	29.00
652 AMBULANCE FUND	499200 AMBULANCE EXPENSES	3162 BLACK MOUNTAIN SOFTWARE	Thermal Paper Tape R	4.01
Total for Fund:				4,437.71
655 MOTOR VEHICLE	499500 MOTOR VEHICLE	5500 CANNON FALLS BEACON	License Center Help	31.80
655 MOTOR VEHICLE	499500 MOTOR VEHICLE	1973 OFFICEMAX INCORPORATED	Envelopes	26.40
655 MOTOR VEHICLE	499500 MOTOR VEHICLE	31477 METRO SALES INC	Toner	41.35
Total for Fund:				99.55
Total:				463,758.82

01/04/13
09:00:22

CITY OF CANNON FALLS, MN
Fund Summary for Claims
For the Accounting Period: 12/12

Page: 6 of 6
Report ID: AP110

Fund/Account	Amount
100 GENERAL FUND	
101000	\$10,375.85
211 LIBRARY FUND	
101000	\$739.12
215 RECYCLING PROGRAM-CVEPC	
101000	\$5,714.82
232 FIRE DEPT OPERATIONS FUND	
101000	\$3,380.19
235 ECONOMIC DEVELOPMENT FUND	
101000	\$144.35
505 PUBLIC WORKS CAPITAL	
101000	\$773.78
507 FIRE CAPITAL	
101000	\$20,535.60
523 WESTSIDE I IMP PROJ.-2011	
101000	\$6,076.80
525 2012 LIBRARY CONSTRUCTION PROJECT	
101000	\$393,069.06
527 EASTSIDE IMP PROJECT-2013	
101000	\$11,392.25
601 WATER FUND	
101000	\$3,100.32
602 SEWERAGE DISPOSAL FUND	
101000	\$3,919.42
652 AMBULANCE FUND	
101000	\$4,437.71
655 MOTOR VEHICLE	
101000	\$99.55
Total:	\$463,758.82

PAYROLL – DECEMBER 23, 2012

Mayor and Council	1,647.04
Administrator's Office	13,158.51
Information Technology	2,486.22
Building Inspections	76.97
Police Department	22,402.49
Public Works Department	13,645.81
Park Department	1,105.07
Library	9,850.86
Cannon Valley Trail	3,894.92
Cable	174.95
Fire	17,826.15
Economic Development	3,062.58
Water Fund	3,821.88
Disposal Fund	4,594.83
Storm Water Fund	0.00
Custodian-Gov't Center	576.64
Ambulance Fund	12,017.97
Motor Vehicle	2,408.64

01/04/13
11:03:00

CITY OF CANNON FALLS, MN
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 1 / 13

Page: 1 of 1
Report ID: B100F

Fund	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
100 GENERAL FUND	16,936.51	16,936.51	2,789,438.00	2,789,438.00	2,772,501.49	1 %
211 LIBRARY FUND	0.00	0.00	397,005.00	397,005.00	397,005.00	0 %
215 RECYCLING PROGRAM-CVEPC	0.00	0.00	66,200.00	66,200.00	66,200.00	0 %
220 CABLE PUBLIC TELEVISION FUND	0.00	0.00	48,250.00	48,250.00	48,250.00	0 %
225 PARK BOARD FUND	0.00	0.00	25,000.00	25,000.00	25,000.00	0 %
232 FIRE DEPT OPERATIONS FUND	964.85	964.85	218,594.00	218,594.00	217,629.15	0 %
235 ECONOMIC DEVELOPMENT FUND	0.00	0.00	116,400.00	116,400.00	116,400.00	0 %
244 TAX INCREMENT FUND #2-1	0.00	0.00	299,000.00	299,000.00	299,000.00	0 %
245 TAX INCREMENT FUND #2-2	0.00	0.00	2,700.00	2,700.00	2,700.00	0 %
502 PUBLIC IMPROVMENT REVOLVING FUND	0.00	0.00	16,120.00	16,120.00	16,120.00	0 %
506 POLICE CAPITAL	0.00	0.00	85,500.00	85,500.00	85,500.00	0 %
507 FIRE CAPITAL	0.00	0.00	212,000.00	212,000.00	212,000.00	0 %
508 AMBULANCE CAPITAL	0.00	0.00	5,000.00	5,000.00	5,000.00	0 %
509 ADMINISTRATION CAPITAL	0.00	0.00	11,500.00	11,500.00	11,500.00	0 %
510 PARK CAPITAL	0.00	0.00	40,000.00	40,000.00	40,000.00	0 %
516 1997 IMPROVEMENTS-REFUNDING 2003A	0.00	0.00	115,905.00	115,905.00	115,905.00	0 %
521 2006A G.O. PIR REF BDS	0.00	0.00	363,850.00	363,850.00	363,850.00	0 %
522 2006B G.O. PIR BDS	0.00	0.00	446,950.00	446,950.00	446,950.00	0 %
601 WATER FUND	3,225.90	3,225.90	1,196,052.00	1,196,052.00	1,192,826.10	0 %
602 SEWERAGE DISPOSAL FUND	3,000.90	3,000.90	1,943,504.00	1,943,504.00	1,940,503.10	0 %
603 STORM WATER UTILITY FUND	3,000.90	3,000.90	56,650.00	56,650.00	53,649.10	5 %
652 AMBULANCE FUND	823.86	823.86	485,550.00	485,550.00	484,726.14	0 %
655 MOTOR VEHICLE	0.00	0.00	106,225.00	106,225.00	106,225.00	0 %
Grand Total:	27,952.92	27,952.92	9,047,393.00	9,047,393.00	9,019,440.08	0 %

18.

01/04/13
11:00:31

CITY OF CANNON FALLS, MN
Claim Details by Fund, Account
For the Accounting Period: 1/13

Page: 1 of 2
Report ID: AP100Z

For doc #s from 25709 to 25715

Fund	Department Name (Account)	Vendor #/Name	Description	Amount
100 GENERAL FUND	419400 GEN GOVT BUILDING	80300 CUSTOM COMMUNICATIONS INC	1st Qtr Alarm-Govt C	108.21
100 GENERAL FUND	421100 POLICE	33513 MN MUNICIPAL UTILITIES	Safety Program-1st Q	720.00
100 GENERAL FUND	431000 PUBLIC WORKS ADMIN &	33513 MN MUNICIPAL UTILITIES	Safety Program-1st Q	720.00
100 GENERAL FUND	431000 PUBLIC WORKS ADMIN &	33513 MN MUNICIPAL UTILITIES	First Line Supervisi	555.00
100 GENERAL FUND	431600 EQUIPMENT	1035 KINETIC LEASING	Snow Blower Lease Pa	8,388.00
100 GENERAL FUND	431600 EQUIPMENT	1035 KINETIC LEASING	Snow Blower Lease Pa	1,225.30
100 GENERAL FUND	490000 MISCELLANEOUS	468 GOODHUE COUNTY GIS OFFICE	2013 Users Group Agr	4,500.00
100 GENERAL FUND	490000 MISCELLANEOUS	33513 MN MUNICIPAL UTILITIES	Safety Program-1st Q	720.00
Total for Fund:				16,936.51
232 FIRE DEPT OPERATIONS FUND	422100 FIRE DEPARTMENT	33513 MN MUNICIPAL UTILITIES	Safety Program-1st Q	720.00
232 FIRE DEPT OPERATIONS FUND	422100 FIRE DEPARTMENT	33868 MN STATE FIRE DEPART ASSC	2013 Membership Dues	216.00
232 FIRE DEPT OPERATIONS FUND	422700 FIRE DEPT BUILDING	80300 CUSTOM COMMUNICATIONS INC	1st Qtr Alarm-Fire	28.85
Total for Fund:				964.85
601 WATER FUND	496100 DISTRIBUTION SYSTEM	1035 KINETIC LEASING	Snow Blower Lease Pa	2,618.41
601 WATER FUND	496100 DISTRIBUTION SYSTEM	1035 KINETIC LEASING	Snow Blower Lease Pa	382.49
601 WATER FUND	496600 ADMINISTRATION	33665 MN RURAL WATER ASSOC	2013 Membership	225.00
Total for Fund:				3,225.90
602 SEWERAGE DISPOSAL FUND	497100 COLLECTION SYSTEM	1035 KINETIC LEASING	Snow Blower Lease Pa	1,309.20
602 SEWERAGE DISPOSAL FUND	497100 COLLECTION SYSTEM	1035 KINETIC LEASING	Snow Blower Lease Pa	191.25
602 SEWERAGE DISPOSAL FUND	497500 TREATMENT PLANT	1035 KINETIC LEASING	Snow Blower Lease Pa	1,309.21
602 SEWERAGE DISPOSAL FUND	497500 TREATMENT PLANT	1035 KINETIC LEASING	Snow Blower Lease Pa	191.24
Total for Fund:				3,000.90
603 STORM WATER UTILITY FUND	498100 STORM WATER SYSTEM	1035 KINETIC LEASING	Snow Blower Lease Pa	2,618.41
603 STORM WATER UTILITY FUND	498100 STORM WATER SYSTEM	1035 KINETIC LEASING	Snow Blower Lease Pa	382.49
Total for Fund:				3,000.90
652 AMBULANCE FUND	499200 AMBULANCE EXPENSES	80300 CUSTOM COMMUNICATIONS INC	1st Qtr Alarm-Ambula	28.86
652 AMBULANCE FUND	499200 AMBULANCE EXPENSES	33513 MN MUNICIPAL UTILITIES	Safety Program-1st Q	720.00
652 AMBULANCE FUND	499200 AMBULANCE EXPENSES	1320 NORTH CENTRAL EMS	2013 Membership Dues	75.00
Total for Fund:				823.86
Total:				27,952.92

01/04/13
11:00:31

CITY OF CANNON FALLS, MN
Fund Summary for Claims
For the Accounting Period: 1/13

Page: 2 of 2
Report ID: AP110

Fund/Account	Amount
100 GENERAL FUND	
101000	\$16,936.51
232 FIRE DEPT OPERATIONS FUND	
101000	\$964.85
601 WATER FUND	
101000	\$3,225.90
602 SEWERAGE DISPOSAL FUND	
101000	\$3,000.90
603 STORM WATER UTILITY FUND	
101000	\$3,000.90
652 AMBULANCE FUND	
101000	\$823.86
Total:	\$27,952.92

The City of Cannon Falls met in a regular session on Tuesday, December 18, 2012, at 6:30 p.m. in the City Council Chambers. Present were Mayor Robby Robinson and Council Members Bill Duncan, Phil Hammes, Rodney Holst, Merlyce Johnson, Morris Mattson, and LeRoy McCusker. Also present were Aaron Reeves, City Administrator; Lanell Endres, Assistant City Administrator; Dave Maroney, Community Development Director; Justin Padgett, Library Director; Brenda Voshalike, Ambulance Director; and Jeffrey McCormick, Police Chief.

- | | |
|----------------------|--|
| Call to Order | Mayor Robinson called the City Council Meeting to order at 6:30 p.m. |
| Pledge of Allegiance | Mayor Robinson led in the recitation of the Pledge of Allegiance. |
| Moment of Silence | A moment of silence was conducted for the victims and the families who lost loved ones and the people of Newtown, Connecticut. |
| Approval of Agenda | Council Member Johnson moved, seconded by Council Member Duncan to approve the agenda as presented. All members present voted aye. The motion was declared passed. |
| Public input | Superintendent of Cannon Falls Schools, Beth Giese, was present and posed the following question: "How many police officers would you have for a town of 1400?" She went on to state that 1200 students attended the Cannon Falls schools, and the district employed 216 staff members, comparing this to a town of 1400. Ms. Giese stated that she had secured short-term grant funding for a school liaison but would need matching funding and wanted to begin this conversation. She distributed a list of goals and responsibilities for a school liaison officer. Ms. Giese added that the school had already gone well beyond what the state required as far as safety drills, including having conducted a live shooter drill just two days before the tragedy in Connecticut. Council Member McCusker agreed that it was important for the city and schools to work together, even in light of budget cuts and financial constraints. Council Member Hammes recommended discussing this further. Mayor Robinson suggested possibly also involving Goodhue County. |
| Consent Agenda | <p>A. Just and Correct Claims—Accounting Period Ending December 14, 2012</p> <p>B. Meeting Minutes for December 4, 2012, City Council Meeting</p> <p>C. New Library Project Change Order Requests</p> <p>D. Health Insurance Change</p> <p>E. Cable Franchise Renewal Audit Results and Request for 2nd Audit</p> <p>F. Application for Payment No. 4 for the Library Construction Project</p> <p>G. Application for Payment No. 5 for the Library Construction Project</p> |

H. LELS Union Agreement

I. Resolution 1995, Accepting a Donation from the Cannon Falls Football Booster Club

Council Member Johnson moved, seconded by Council Member Duncan to approve the Consent Agenda with the noted items removed. All members present voted aye. The motion was declared passed.

New Library Project
Change Order
Requests

Council Member Hammes inquired about the many change orders for the new library. City Administrator Reeves stated that an automatic door opener was initially included in the project budget, was pulled out when the initial project cost was felt to be too high, but it was now felt it should be included. He stated that some change orders were unforeseen and some actually lowered costs. Mr. Reeves said that there was still funding available in the contingency fund. Mr. Hammes spoke against spending any of the contingency funds unless absolutely necessary.

Following discussion, a motion to approve the change order request was made by Council Member Johnson and seconded by Council Member Duncan. All members present voted aye. The motion was declared passed.

Cable Franchise
Renewal Audit
Results and Request
for 2nd Audit

Council Member McCusker inquired as to the reason a second audit was being requested for the cable franchise fees. City Administrator Reeves reported that the initial audit uncovered some mistakes. Therefore, it was recommended to conduct an audit of additional years, back to 2006. Mr. Reeves further stated that it was important to identify past mistakes, recoup funds as possible, and also prevent future mistakes with the new franchise. Council Member McCusker said he felt this was a bad way to have to do business. He would like assurance that things would improve but has concerns about the legal cost of finding additional errors. Council Member Hammes expressed agreement with the recommended additional audit. Mayor Robinson agreed, stating the city needed to utilize all available remedies.

Council Member Mattson moved, seconded by Council Member Johnson to approve the audit results and request for a second audit for the cable franchise. All members present voted aye. The motion was declared passed.

Staff Reports

Community Development Director Dave Maroney reported that the Goodhue County Commissioners voted in favor of spending

approximately \$254,000 to assist with land acquisition for the extension of the Mill Towns Trail and pedestrian bridge to Cannon Falls. He stated this project had been in the works for a long time and with the county's support it appeared the project would move forward.

Library Director Justin Padgett reported that, barring any unforeseen problems, the library project should be completed according to schedule, with opening planned for early March.

Police Chief Jeff McCormick reported on ongoing efforts with the schools and local businesses with regard to security concerns.

City Administrator Aaron Reeves summarized the past year as a successful one for the city. He thanked the council and staff for their hard work.

Mayor and Council
Reports

Council Member Holst thanked Superintendant Giese for attending the meeting and everything she does for the community. He also thanked Council Member Hammes for his service.

Council Member also thanked Council Member Hammes.

Council Member Hammes asked Dave Maroney to list some recent EDA accomplishments. Mr. Maroney listed the ArtOrg purchase of the former bowling alley; the Quik Stop convenience store opening; a purchase agreement for the sale of 45 acres of land in the industrial park to World Food Processing; and projects involving Olmstead Medical Clinic, Casey's, Lorentz Meats/Organic Valley Coop, and Gemini. Mr. Maroney thanked the EDA, Planning Commission, and City Council for their assistance on these projects. Council Member Duncan commented on the substantial growth anticipated over the next couple years. Council Member Mattson stated that everything was coming together and thanked Dave Maroney and city staff members for their efforts.

Mayor Robinson reported that he emailed city officials in Newtown, Connecticut to let them know that the citizens of Cannon Falls were thinking about them and extended their condolences. He thanked everyone for the great job they have done over the past year.

Council Member Phil Hammes was presented with a token of appreciation from the City. Mr. Hammes encouraged others to become involved in city government.

Adjournment The meeting adjourned at 7:08 p.m.

Adopted by the City Council of the City of Cannon Falls on the 8th day of January, 2013.

Lyman M. Robinson, Mayor

ATTEST:

Aaron S. Reeves, City Administrator

TO: HONORABLE MAYOR AND CITY COUNCIL
FROM: Aaron S. Reeves, City Administrator *AR*
SUBJECT: 2013 Non-Union Employee Salaries
DATE: January 8, 2013

BACKGROUND


Non-Union Employees will be given a pay step increase if eligible or a 2% cost of living adjustment if above the top range of their pay grade. This is consistent with the approved Union Agreements. The Personnel Committee recommends the approval of the Non-Union salary adjustments.

STAFF RECOMMENDATION

Staff recommends that the City Council approve the non-union employee salary adjustments as presented.

REQUESTED COUNCIL ACTION

I respectfully request a motion to approve the non-union employee salary adjustments as presented.

TO: HONORABLE MAYOR AND CITY COUNCIL
FROM: Aaron S. Reeves, City Administrator 
SUBJECT: 2013 License Fees and Compensation
DATE: January 8, 2013

BACKGROUND

This is required to be done every year. Minor changes are being proposed from our 2012 amounts reflecting our increased costs to provide services.

STAFF RECOMMENDATION

Approve the resolution as presented.

REQUESTED COUNCIL ACTION

I respectfully request a motion approving the 2013 License Fees and Compensation resolution as presented.



**CITY OF CANNON FALLS
GOODHUE COUNTY, MINNESOTA**

RESOLUTION NUMBER 1996

A RESOLUTION TO ESTABLISH LICENSE FEES AND COMPENSATION

WHEREAS, the Cannon Falls City Code provides that fees for licenses and compensation not specifically set by the Code, shall be fixed and determined by resolution of the City Council.

NOW, THEREFORE BE IT RESOLVED, that the following license fees and compensation shall be effective on or after January 1, 2013.

<u>License</u>	<u>Fee</u>
Tobacco	\$75.00/yr.
Initial Liquor Application Deposit	\$550.00
Off-Sale Beer	\$125.00/yr.
Off-Sale Liquor	\$200.00/yr.
Off-Sale Liquor-If Compliant With M.S. 340A408 Subd. 3	\$100.00/yr.
On-Sale Club (beer)	\$300.00/yr.
On-Sale Wine	\$750.00/yr.
On-Sale Liquor License	\$2750.00/yr.
On-Sale Sunday License	\$200.00/yr.
Special On-Sale 3.2 Beer (Temporary)	\$25.00/day
Refuse Hauler	\$200.00/yr.
Initial Massage Therapy Application Deposit	\$100.00/yr.
Massage Therapy	\$75.00/yr.
Street Excavation	\$150.00/yr.
Peddlers, Canvassers, Transient Merchants (Solicitor's License)	\$400.00/yr. \$100 Investigation fee/yr.
<u>Animal Control</u>	<u>Fee</u>
Dog License, Spayed/Neutered	\$10.00/yr.
Dog License, Not Spayed/Neutered	\$15.00/yr.
Penalty after June 1 st	\$2.00
Duplicate License	\$1.00
<u>Assessment Searches</u>	\$25.00/each
<u>Burning Permit</u>	\$2.00
<u>Dance</u>	\$25.00 plus deposit

General Government Charges

	<u>Fee</u>
Comprehensive Plan	\$100.00/Book
City Code	\$250.00/Book
Bad Check Charge	\$25.00 + Bank Fee
Copies	\$0.25/Page
Notary	\$1.00
Video Copy	\$25.00
DVD	\$15.00
BlueRay	\$20.00
Fax Use	\$0.50/Page-Incoming \$1.00/Page-Outgoing
Special City Council, Planning Commission, or EDA Meeting On behalf of one individual	\$750.00

General Government Compensation

	<u>Fee</u>
Mileage	IRS Rate

Park and Recreation

	<u>Fee</u>
Residents:	
½ Day	\$25.00
Full Day	\$40.00
Band Shell	\$25.00
Commercial/Out-of-Town	
½ Day, group of less than 100	\$50.00
½ Day, group of more than 100	\$100.00
Full Day, group of less than 100	\$100.00
Full Day, group of more than 100	\$200.00

Planning, Zoning, and Building

	<u>Fee</u>
	See Attachment A

Utility Costs

	<u>Fee</u>
Sanitary Sewer	See Attachment B
Water	See Attachment B

Adopted by the City Council of the City of Cannon Falls on this 8th day of January 2013.

Lyman M. Robinson, Mayor

ATTEST:

Aaron S. Reeves, City Administrator

ATTACHMENT A

Permit Procedures and Fees

Permits Required. The applicant for a permit shall provide an estimated construction value at the time of application. Permit valuations shall include total value of all construction work, including materials and labor, for which the permit is being issued, such as electrical, gas, mechanical, plumbing equipment, and permanent systems.

The Building Office sets the permit valuation using:

1. The Size or Square Footage of the Proposed Project;
2. The Use or Occupancy of the Structure; and
3. The Construction Type of the Structure.

Construction valuation data are provided by ICC and the State as guidelines.

Work Commencing Before Permit Issuance. If work of any kind for which a permit is required from the City has been commenced without first obtaining a permit, a special investigation shall be made before a permit may be issued for the work. An investigation fee shall be collected that is double the permit fee or \$200 whichever is greater.

Fee Refunds. The building official may authorize refunding of not more than 80 percent of the permit fee when no work has been done under a permit issued. The building official shall not authorize refunding of any fee paid except on written application filed by the original permittee not later than 180 days after the date of fee payment.

PERMIT FEES:

Building Permit fees are extracted from the 1991 Uniform Building Code.

See Attachment A1 for current fee schedule of Zoning and Subdivision Fees.

OTHER FEES:

Fences (residential)	\$35.00
(commercial)	\$75.00
Drainage Plan Review	\$100.00
Construction Deposit	\$2,000.00 (new residences, 1% of costs but not less than \$200 for other projects)
Water Meter & Pressure Regulator	City cost plus 5% and sales tax
Recycling Acct setup	\$12.00
Water System Access (WAC)	
Residential	\$4,200.00
Commercial, Industrial, Institutional	
Group 1 (3/4" – 1")	\$5,600.00
Group 2 (1.5" – 2")	\$9,800.00
Group 3 (3" – 4")	\$17,150.00
Group 4 (6" – 8")	\$30,010.00

Sewer System Access (SAC)

Residential

\$4,200.00

Commercial, Industrial, Institutional

Group 1 (4")

\$5,600.00

Group 2 (6")

\$9,800.00

Group 3 (8")

\$17,150.00

Group 4 (10")

\$30,010.00

Attachment A1

**CITY OF CANNON FALLS
ZONING AND SUBDIVISION FEE SCHEDULE
2013**

	Base Fee/Recording	Escrow Deposit*	Total
Zoning:			
Comprehensive Plan Amendment	\$450	\$0	\$450
Variance	\$450	\$0	\$450
Appeal	\$450	\$0	\$450
Rezoning and Ordinance Text Amendment	\$450	\$0	\$450
Amendment	\$450	\$0	\$450
Conditional Use Permit	\$450	\$0	\$450
Planned Unit Development / Conditional Use Permit	\$450	\$0	\$450
Site Plan Review	\$0	\$0	\$0
Interim Use Permit	\$450	\$0	\$450
Administrative Permit	\$150	\$0	\$150
Home Occupation	\$150	\$0	\$150
Annexation Petition	\$450	\$0	\$450
Vacation	\$450	\$0	\$450
Renewal Permit	\$150	\$0	\$150
Other	\$250	\$0	\$250
Subdivision:			
Administrative Subdivision	\$250	\$0	\$250
Concept Plan	\$250	\$0	\$250
Preliminary Plat	\$500	\$2,500	\$3,000
Final Plat	\$500	\$500	\$1,000
Park Dedication:			
All Residential Units	Fees set by City Council Resolution	NA	10% land \$1,390.00/unit
Commercial	Fees set by City Council Resolution	NA	10% land \$2,000.00/acre
Industrial	Fees set by City Council Resolution	NA	10% land \$2,000.00/acre

**Whether or not an Escrow Deposit is required, if a consultant is engaged by the City to review the application and a cost is incurred for services rendered the applicant is responsible for payment of any and all professional service expenses. The final determination by the City Council will not be recorded unless and until any and all fees due have been paid by the applicant.*

ATTACHMENT B

Water User Charges

Effective with the January 1, 2013 billing, the following rates shall apply for residential, multi-family, commercial and industrial users of City water:

1. Base Charges:

- a. The base residential water charge shall be \$5.25 for the month.
- b. The base commercial/industrial water charge shall be \$5.25 for the month.

2. Residential Usage Charges:

- a. The water charge shall be \$2.22 per 100 cu. ft. per month for usage up to 300 cu. ft. for the month.
- b. The water charge shall be \$2.77 per 100 cu. ft. for usage between 301 cu. ft. up to 900 cu. ft. for the month.
- c. The water charge shall be \$3.46 per 100 cu. ft. for usage between 901 cu. ft. up to 6,000 cu. ft. for the month.
- d. For usage over 6,000 cu. ft., the rate shall be \$5.18 per 100 cu. ft. per month.

3. Commercial/Industrial Usage Charges:

- a. The water charge shall be \$2.22 per 100 cu. ft. per month for usage up to 800 cu. ft. for the month.
- b. The water charge shall be \$2.77 per 100 cu. ft. for usage between 801 up to 2,800 cu. ft. for the month.
- c. The water charge shall be \$3.46 per 100 cu. ft. for usage between 2,801 up to 7,500 cu. ft. for the month.
- d. For usage over 7,500 cu. ft., the rate shall be \$5.18 per 100 cu. ft. per month.

4. Irrigation Charges:

- a. The charge for irrigation meters shall be \$5.18 per 100 cu. ft. per month.

5. Multiple Dwelling Units

The water usage for multiple dwelling units is calculated by multiplying the number of units by the tier breaks (ex: 3 units X 300 cu. ft. = 900 cu. ft. for the first tier). The base charge is the flat fee multiplied by the number of units. Such water charges for multiple dwelling units shall be based upon the number of living units per structure, whether said living units are occupied or not.

Sewer Charges

Sewer system charges are hereby imposed upon all users in a total amount sufficient to pay the costs of the treatment system. Sewer system charges shall consist of the minimum charge, the O & M User Charge for most users, and the industrial charge for users subject to regular monitoring or which have BOD5 or TSS concentrations higher than domestic waste. User rates shall be updated annually to reflect current costs and to maintain equity in user fees.

Effective with the January 1, 2013 billing, the following rates shall apply for residential, multi-family, commercial and industrial users of City water:

1. Residential Usage Charge
 - a. The minimum residential sewer charge shall be \$22.17 per month and allows for usage up to 400 cu. ft. for the month.
 - b. The sewer charge for usage over 400 cu. ft. the rate shall be \$7.74 per 100 cu. ft. for the month..
2. Commercial/Industrial Usage Charge
 - a. The minimum commercial sewer charge shall be \$31.92 per month and allows for usage up to 400 cu. ft. for the month.
 - b. The sewer charge for usage over 400 cu. ft. the rate shall be \$7.74 per 100 cu. ft. for the month. .
3. The Industrial Charge

The industrial charge shall be applicable to industrial discharges subject to regular wastewater monitoring for biochemical oxygen demand (BOD5) and suspended solids (SS). The unit rates for the industrial charges are as follows:

O & M UNIT RATES FOR BOD5 & SUSPENDED SOLIDS EXCEEDING DOMESTIC STRENGTH

	BOD \$ per 100 lb.	TSS \$ per 100 lb.	Phosphorus \$ per 100 lb.	Nickel & Zinc \$ per 100 lb.
Effective 1/1/13	\$63.00	\$61.00	\$105.00	\$60.00
Effective 1/1/14	\$65.00	\$63.00	\$107.00	\$62.00

4. Surcharge

If the character of any user's waste discharge is such that special laboratory testing, monitoring, pretreatment or other extraordinary costs are incurred by the City, then such extra costs shall be added to said user's bill and paid in the same manner as other user charges.

Sewer Only Users

1. All commercial, industrial and apartment dwelling of five (5) families or more that are not using City water shall be required to purchase and install a water meter at user's expense. Sewer charges shall be at current rates based upon water meter readings.
2. Dwellings of 4 or less units not using City water but connected to City sewer may either purchase a meter and be charged at the ongoing sewer rates or pay a resident charge per unit per monthly billing period for sewer usage in lieu thereof.

Effective January 1, 2013, the resident charge shall be \$73.91 per unit per monthly period.

Subd. C. Sewer Usage Credit (Sprinkling Credit)

Since water used on lawns, gardens, trees and the like, does not go into the sanitary sewer, the City will give a credit for said use. The credit shall be the difference between the actual metered use and an amount equal to 150% of the average use from November 1 to March 31. The sewer credit shall be applied to billings for May through September usage (June through October billings).

Storm Sewer Charges

Effective with the January 1, 2013 billing, the following unit rates shall apply for residential, multi-family, commercial and industrial accounts:

Residential:	\$ 6.37
Multi-Family:	\$17.33
Institutional:	\$21.04
Industrial:	\$21.04
Commercial:	\$26.97

The unit rate is the rate charged per acre. For example, a residential unit is based upon 0.38 acres that would result in a \$2.42 monthly charge.

TO: Honorable Mayor and City Council

FROM: Brenda Voshalike, Director
Cannon Falls Ambulance

SUBJECT: RESOLUTION AUTHORIZING ACCEPTANCE OF A MONETARY
DONATION FROM INVENERGY

DATE: JANUARY 8, 2013

BACKGROUND

Invenergy chose to make a charitable donation to the ambulance service. As a result, Invenergy earmarked a check for \$250.00 to be used by the ambulance service for an equipment purchase not otherwise in the budget.

STAFF RECOMMENDATION

Recommend accepting Resolution 1997 authorizing acceptance of the donation of \$250.00 from Invenergy to be used for the purchase of non-budgeted equipment items for the ambulance service.

REQUESTED COUNCIL ACTION

Request a motion to accept Resolution 1997 authorizing acceptance of the donation of \$250.00, from Invenergy, as noted above.

**CITY OF CANNON FALLS
GOODHUE COUNTY, MINNESOTA**

RESOLUTION NUMBER 1997

**RESOLUTION AUTHORIZING ACCEPTANCE OF A MONETARY DONATION
FROM INVENERGY FOR THE PURCHASE OF AMBULANCE EQUIPMENT**

WHEREAS, the Cannon Falls Ambulance Service was provided with a cash donation for the purchase of equipment for the ambulance; and

WHEREAS, at times opportunities arise to obtain equipment that is new or beneficial to the ambulance service that was not anticipated for within the yearly budget; and

WHEREAS, Invenergy has donated \$250.00 to be used towards the purchase of equipment for the ambulance service;

NOW, THEREFORE, BE IT RESOLVED, that the City of Cannon Falls accepts the donation from Invenergy, in the amount of \$250.00, to be used towards the purchase of non-budgeted equipment items for the ambulance. The ambulance service director is hereby authorized to execute such agreements as are necessary to implement the acceptance of this donation on behalf of the City of Cannon Falls Ambulance.

BE IT FURTHER RESOLVED, that the Director of the City of Cannon Falls Ambulance is hereby authorized to be the fiscal agent and administer the donation on behalf of the Cannon Falls Ambulance Service.

ADOPTED by the City Council of Cannon Falls this 8th day of January, 2013.

CITY OF CANNON FALLS

Lyman Robinson, Mayor

ATTEST: _____
Aaron Reeves, City Administrator

TO: MAYOR AND CITY COUNCIL
FROM: LANELL ENDRES, ASSISTANT CITY ADMINISTRATOR
SUBJECT: DESIGNATION OF OFFICIAL NEWSPAPER FOR 2013
DATE: JANUARY 8, 2013

BACKGROUND

The City of Cannon Falls Charter and Minn. Statute 412.031;331A02 require that the City designate a newspaper of general circulation as its official newspaper at the first meeting of each new year. All required notices will be published in this newspaper.

The Beacon of Cannon Falls meets all requirements as a provider of this service and has provided this service to the City in the past.

STAFF RECOMMENDATION

Staff recommends the City Council designate *The Beacon of Cannon Falls* as its official publication newspaper.

REQUESTED COUNCIL ACTION

I respectfully request a motion to designate *The Beacon of Cannon Falls* as the official newspaper for the City of Cannon Falls' publishing requirements for 2013.

TO: MAYOR AND CITY COUNCIL
FROM: LANELL ENDRES, ASSISTANT CITY ADMINISTRATOR
SUBJECT: DESIGNATION OF DEPOSITORIES FOR 2013
DATE: JANUARY 8, 2013

BACKGROUND

The Council annually approves the depositories for City funds during the first meeting of each year as required by the City Charter and Minnesota State Statutes.

STAFF RECOMMENDATION

I recommend the Council approve the following depositories for City funds: Community Resource Bank, First Farmers & Merchants Bank, Merchants Bank, White Rock Bank, the League of Minnesota Cities 4M Fund, Morgan Stanley Smith Barney and RBC Capital Markets or other depositories as designated by the City Administrator or Finance Director as set forth in the City Charter and MN State Statutes.

REQUESTED COUNCIL ACTION

I hereby request a motion to adopt a resolution to approve the depositories as listed for 2013.

Attachment:
Resolution approving depositories

**CITY OF CANNON FALLS
GOODHUE COUNTY, MINNESOTA**

RESOLUTION NUMBER 1998

**A RESOLUTION DESIGNATING THE DEPOSITORIES FOR CITY
FUNDS FOR FISCAL YEAR 2013**

WHEREAS, the Cannon Falls City Charter states that the Council must annually designate depositories for City funds in accordance with law; and

WHEREAS, the Cannon Falls City Charter further states that a depository must be located within the United States; and

WHEREAS, the Cannon Falls City Charter further states that a depository must be located within the boundaries of the City unless the Council determines by resolution that designation of a depository located outside the boundaries of the City is required to serve the City's best interest; and

WHEREAS, Minnesota Statute 427.01 requires the City Council to designate official depositories for city funds at its first meeting of the new fiscal year via resolution.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CANNON FALLS, MINNESOTA THAT THE FOLLOWING BE DEEMED ACCEPTABLE DEPOSITORIES FOR CITY FUNDS:

Community Resource Bank
First Farmers & Merchants Bank
Merchants Bank
White Rock Bank
League of Minnesota Cities 4M Fund
Morgan Stanley Smith Barney
RBC Capital Markets
Other Depositories as selected by City Administrator or
Finance Director following set requirements

Adopted by the Cannon Falls City Council this 8th day of January 2013.

Lyman Robinson, Mayor

ATTEST: _____
Aaron Reeves, City Administrator



January 3, 2013

RE: City of Cannon Falls, MN
TH 20 Utility Crossing
SEH No. CANNO 0402.00

Mr. Aaron Reeves
City of Cannon Falls
918 River Road
Cannon Falls, MN 55009-1447

Dear Mr. Reeves:

Please find enclosed Application for Payment No. 1 for the referenced project. The quantities completed to date have been reviewed and we hereby recommend approval for payment to Ellingson Companies in the amount of \$23,783.25. This amount represents 95% of the work completed with 5% held for retainage.

The pipes are installed and in use. The contractor will return in the spring to restore the ditches on each side of TH 20.

If approved, please sign and forward payment, along with a copy of the signed pay application, to Ellingson Companies, retaining the original for City records.

Please don't hesitate to contact me with any questions or comments. Thank you.

Sincerely,

A handwritten signature in black ink, appearing to read "Greg F. Anderson".

Greg F. Anderson, PE
City Engineer

ah

Enclosures

s:\a\c\canno\040200\th 20 utility crossing\conformed contracts\afp no 1 ltr to city.docx



Application for Payment
(Unit Price Contract)
No. 1

Eng. Project No.: CANNO0402.00

Location: Cannon Falls, Minnesota

Contractor: Ellingson Companies

Contract Date

December 11, 2012

56113 State Hwy 56

West Concord, MN 55985

Contract Amount

\$ 26,185.00

Contract for TH 20 Utility Crossing

Application Date 12/21/12

For Period Ending

12/31/12

Item No.	Item	Unit	Est. Quantity	Quantity to Date	Unit Price	Total Price
1	MOBILIZATION	LS	1	1	\$2,000.00	\$2,000.00
2	TRAFFIC CONTROL	LS	1	1	\$2,650.00	\$2,650.00
3	CONNECT TO EXISTING SEWER MANHOLE	BACH	1	1	\$3,800.00	\$3,800.00
4	CONNECT TO EXISTING WATER MAIN (WET TAP)	BACH	1	1	\$3,050.00	\$3,050.00
5	4-INCH HDPE - DR11 SANITARY SEWER VIA HDD	LF	90	90	\$58.00	\$5,220.00
6	2-INCH HDPE - DR11 WATER SERVICE WITH 4-INCH HDPE CASING VIA HDD	LF	90	90	\$48.50	\$4,365.00
7	CONSTRUCT 4-INCH SANITARY SEWER CLEANOUT	BACH	1	1	\$1,650.00	\$1,650.00
8	1.5-INCH CURB STOP AND BOX	BACH	2	2	\$1,150.00	\$2,300.00
9	TURF RESTORATION	LS	1		\$1,150.00	
Total Amount Due						\$25,035.00

Application for Payment (continued)

Total Contract Amount	\$ 26,185.00	Total Amount Earned	\$ 25,035.00
Contract Change Order No.		Material Suitably Stored on Site, Not Incorporated into Work	
Contract Change Order No.		Percent Complete	
Contract Change Order No.		Percent Complete	
Less Previous Applications:		Percent Complete	
AFP No. 1:	AFP No. 6:	GROSS AMOUNT DUE	\$ 25,035.00
AFP No. 2:	AFP No. 7:	LESS 5 % RETAINAGE	\$ 1,251.75
AFP No. 3:	AFP No. 8:	AMOUNT DUE TO DATE	\$ 23,783.25
AFP No. 4:	AFP No. 9:	LESS PREVIOUS APPLICATIONS	\$
AFP No. 5:		AMOUNT DUE THIS APPLICATION	\$ 23,783.25

CONTRACTOR'S AFFIDAVIT

The undersigned Contractor hereby swears under penalty of perjury that (1) all previous progress payments received from the Owner on account of work performed under the Contract referred to above have been applied by the undersigned to discharge in full all obligations of the undersigned incurred in connection with work covered by prior Applications for Payment under said contract, TH 20 Utility Crossing, Cannon Falls, Minnesota, and (2) all material and equipment incorporated in said Project or otherwise listed in or covered by this Application for Payment and free and clear of all liens, claims, security interests and encumbrances.

Date January 3rd, 20 13

Billingson Companies

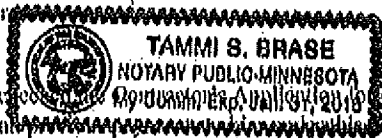
(Contractor)

COUNTY OF Steele)
STATE OF MN) SS

By Kyla DeLeon, Accounting Manager
(Name and Title)

Before me on this 3rd day of January, 20 13, personally appeared Kyla DeLeon known to be, who being duly sworn did depose and say that he is the Accounting Manager (office) of the Contractor above mentioned that he executed the above Application for Payment and Affidavit on behalf of said Contractor; and that all of the statements contained therein are true, correct and complete.

My Commission expires



Tammi S. Brase
(Notary Public)

The undersigned has executed the Application for Payment shown above. A part of this Application is the Contractor's Affidavit stating that all previous progress payments received from the Owner on account of work covered by prior Applications for Payment have been applied by him to discharge in full all of his obligations in connecting with the work by all prior Applications for Payment.

In accordance with the Contract, the undersigned recommends approval of payment to the Contractor for the Amount due.

Short Elliott Hendrickson Inc.

[Signature]

By Greg Anderson

Date 1/3/13

City of Cannon Falls

By _____

Date _____

TO: HONORABLE MAYOR AND CITY COUNCIL
FROM: Aaron S. Reeves, City Administrator *AR*
SUBJECT: Fire Department Grants Acceptance
DATE: January 8, 2013

BACKGROUND


The Fire Department has been awarded two grants for vehicle extraction equipment and new air packs. The cost for both projects is \$214,859 with the grants covering \$204,117 of the costs. A representative from the Fire Department will be at the meeting to discuss the grants and what they will fund in more detail.

STAFF RECOMMENDATION

Staff recommends approving the acceptance of the grants.

REQUESTED COUNCIL ACTION

I respectfully request a motion approving the acceptance of the grants.

TO: HONORABLE MAYOR AND CITY COUNCIL
FROM: Aaron S. Reeves, City Administrator 
SUBJECT: Library Project Wrap-up
DATE: January 8, 2013

BACKGROUND

Bossardt Corporation will be at the meeting to discuss the wrapping up of the project and where the budget stands at the end of construction.

STAFF RECOMMENDATION

REQUESTED COUNCIL ACTION

No Council action required.

